KREMMLING SANITATION DISTRICT
RECORD OF PROCEEDINGS

Regular Meeting Minutes

June 8, 2026

A regular meeting of the Board of Directors (Board) of the Kremmling Sanitation District (District) was held on June 8, 2026, at 6:00 PM at the Kremmling Town Hall, 200 Eagle Avenue, Kremmling, Colorado, online using Google Meet. Links and call-in information were provided.

ATTENDANCE

Directors Present

Noble Underbrink, President
Dave Sammons, Vice President
Alan Hassler, Secretary/Treasurer
Stuart Heller, Assistant Secretary
Rory Menhennett, Assistant Secretary

Staff

Jack Seward, District Manager
Rich Rosene, Project Manager
Scott Weber, Superintendent
Trista Petefish, Utility Billing Clerk

1. **CALL TO ORDER**

   After notice was duly given and posted in accordance with Colorado law, the meeting was called to order by Mr. Underbrink at 6:00 PM.

2. **PUBLIC COMMENT**

   None.

3. **APPROVAL OF MINUTES**

   Mr. Seward presented the minutes of the May 11, 2026, regular meeting.

   Mr. Sammons made a motion to approve the minutes as presented. Mr. Menhennett seconded the motion, which unanimously carried.

4. APPROVAL OF EXPENDITURES

a. Mr. Seward presented the expenditure report dated May 12, 2026 – June 7, 2026.

   Mr. Menhennett made a motion to (i) approve the expenditure report dated May 12, 2026 – June 4, 2026, in the amount of forty thousand seven hundred thirty-six dollars and four cents ($40,736.04) and (ii) authorize the payment of all accounts, including current payables, in conformance with budgetary appropriations. Mr. Heller seconded the motion, which unanimously carried.

b. Mr. Seward presented the Board with an expenditure item that was not listed on the report for Fones Construction in the amount of forty-five thousand eight hundred seventy-one dollars and thirty-two cents. ($45,871.32) Mr. Menhennett made a motion to approve the added expenditure for Fones Construction. Mr. Sammons seconded the motion, which unanimously carried.

c. Mr. Seward presented the budget-to-actuals report for April 30, 2025. Mr. Seward reported that expenses are trending normally while revenue is not. Discussion included reconciling utility accounts, the possibility of needing a budget amendment, the ongoing audit, and delinquent utility accounts.

5. OPERATOR'S REPORT

a. Mr. Weber presented the operator's report. Mr. Weber reported that the compliance results have a spike in the BOD but are otherwise within normal compliance standards. Mr. Weber will follow up with ACZ testing to get further clarification on the issue. Mr. Weber discussed opening the septic receiving station with the Board. Mr. Weber updated that the Town is now connected to the reclaim water.

b. Mr. Seward presented the draft septic receiving station rates and rules and advised that a public hearing on the same will occur on June 22, 2026 a 6:00 pm.

6. ENGINEER'S REPORT

a. Mr. Seward provided an update on development activities, reporting that the Sunrise development is working on the required flow study and the K-Town North development has provided a revised set of plans to be reviewed by Element and staff. Mr. Seward reported that the Grand Cliffs will be purchasing seven (7) new taps.

b. Mr. Seward provided an update regarding the collection system project, discussing the possibility of doing an additional manhole within the budgeted amounts.

c. Mr. Seward presented a change order for Fones Construction to extend their allotted time to July 31, 2026. Mr. Hassler made a motion to approve the change order for Fones Construction extension of time to July 31, 2026. Mr. Heller seconded the motion, which unanimously carried.

7. MANAGER'S REPORT

a. Mr. Seward provided an update on the reuse water system agreement negotiations with the Town and School District. Negotiations are underway and have so far been successful. Mr. Seward indicated that a final version will be available for action at the special meeting later in the month.

b. Mr. Seward presented the draft policy on investments. The Board discussed annually reviewing this policy in September or October, after state statute changes go into effect. A final version of the policy will be adopted at the special meeting occurring later in the month.

c. Mr. Seward presented his memo on conduct of the meeting and parliamentary procedure to the Board. After discussion, the Board decided that the current practices meet its needs and no changes are necessary.

d. Mr. Seward reported on the ongoing dispute with FCAP Muddy Creek, LLC, which relates to billing and property classification. The District will issue an order to show cause and schedule the matter for hearing before the Board at the July meeting.

8. ADJOURNMENT

There being no further business to come before the Board, Mr. Sammons made a motion to adjourn the meeting. Mr. Heller seconded the motion, which unanimously carried. The Board adjourned at 7:18 PM.

The foregoing represents a true and accurate representation of the proceedings of the Board's regular meeting held on June 8, 2026

John Seward

Jack Seward
Recording Secretary